

Draft Minutes of the Meeting of South Killingholme Parish Council which was held on Monday 3rd August 2020, commencing at 6.30pm at the Community Centre, Moat Lane, South Killingholme.

Due to the COVID19 outbreak the Government has recommended all elections and AGM activities are carried over to 2021. Strict social distancing measures have been put in place. This face to face meeting was unavoidable due to lack of IT access for zoom, the 6 month rule and threat of audit charges.

Present; Chair: Cllr K. Hesketh, Vice Chair; Cllr D. Evans, Cllr L. Oldfield, Cllr F. Coxon, Cllr D. Robinson, Cllr. M. Price, Cllr P. Hull, Cllr J. Hesketh

Officer: Jayne Gale

Apologies: Cllr Clark

1/11 Declaration of interest

Parish Council Standing Orders were suspended to allow members of the public and press to make comments and representations for a period of 15 minutes. (Given the lack of an Annual Parish Meeting and Annual Council Meeting due to COVID19 the Council welcomed any residents in sharing their concerns here)

- I. A member of the public raised the issue of damaged football nets, children not respecting it, he was tired of fixing it. He also supplied a ball for the children. Discussion on solutions; take nets down, CCTV, police ineffective. See 8/11 ii

2/11 Adoption of the minutes from the previous 2 meetings. Proposed by Cllr Hull, seconded Cllr Evans. Carried, All in favour. **Resolved**

3/11 Matters arising from the minutes. None

4/11 Governance. To decide upon holding election of Chairman/Vice Chair and committee members until May 2021. Proposed by Cllr Evans, Seconded Cllr Hull all in favour.

Resolved

5/11 Councillor dispensations. To discuss "6 month rule" if absent due to Covid 19. All present not an issue.

6/11 Correspondence, circulated by e-mail

- I. Letter from a member of the public. Discussion. Field and motorbikes. ASB Long standing problem. Kissing gate is not wheelchair accessible, public right of way can't be locked. Increase in precept proposal to pay for work? Hand back to Nth Lincs but we don't know state it was in when originally given. Letter to be sent in response 'Points have been noted at the Parish Council meeting'
- II. L.A. deregulation consultation. Cllr Evans proposed we would like to remain with Lincolnshire rather than join with Hull and East Riding, Cllr Hull seconded, all in favour.

Resolved

7/11 Financial matters:

- I. Bank Reconciliation. Cllr Evans commented; we need to contact Water Authority for a meter reading, get a refund. Cllr Hull queried BT bill, look at suppliers. Electric bill high; as Total suggested on phone call to clerk; ask for a check on meters. Get waste reinstated. Fly-tipping in bins which are mixed with household rubbish and needs emptying. Proposed by Cllr Robinson seconded Cllr Hull. All in favour.

Resolved

- II. Items for payment. Wages, PPE, Audit fees, HWRA. Proposed by Cllr Evans Seconded by Cllr K. Hesketh. All in favour.

Resolved

- III. Income and expenditure. Ratify spends during COVID 19 isolation; PAT testing, Sale of old Lawn Mowers, Utilities, Wages, PPE, Audit. Proposed Cllr Evans Cllr Hull. All in favour.
Resolved
- IV. 2019 Financial Regulations approval. Proposed Evans Seconded by Cllr Oldfield All in favour Cllr Evans Cllr Hull, All in favour.
Resolved
- V. Agreement of audit AGAR forms and internal audit. Cllr Evans proposed, Cllr Hull seconded, All in favour.
Resolved

8/11 Community Centre

- I. Risk Assessments for reopening Community Centre, Bingo, Park. Discussion about access, review. All in Favour. **Resolved**
- II. CCTV big field. 3 Quotes requested.
- III. Hot water supply in toilets. Discussion. Sanitiser for now legal, put on another agenda later in year.
- IV. Bingo group start date 6th Aug. Wasp issue. Get quotes. Lighting needs reviewing if rules still apply in darker Autumnal nights and bowling-green entrance still being used.
- V. Waste reinstated. Agreed
- VI. Field and solicitor's letter. Read out recent response to last letter, agreed during lockdown. No reply from solicitors yet. 3 year plan still in place to maintain field.
- VII. Caretaker vacancy in respect of COVID19 cleaning. Cllr Price happy to continue with support from volunteers and offers from some on council.
- VIII. Grant updates; play park, roof, kitchen, toilets, field, quotes. Nth Lincs council: £2,000 loss over shutdown; tried claiming but no deeds or proof of ownership, form failed to submit without proof, to contact land registry. Orsted forms wouldn't submit due to time of submission, regardless of closing date, saved in draft for next application.
- IX. Weed killer for bowling green area. £40+VAT proposed Cllr K. Hesketh by seconded by Cllr Hull. All in favour. **Resolved**

9/11 Parish matters.

- I. Grass contract; given to New Holland Parish Council by Nth Lincs Council. Looks good, all happy. Ongo grass cutting poor.
- II. In bloom. Progress. Personal thanks from Chair to Cllr Coxon for hard work.
- III. Great British Spring Clean postponed to Sept; 'Autumn Clean' Discussion. We can't invite public to help due to social distancing. They can join us but we can't supply equipment. Request they clean area outside their house? All in Favour. Cllr Oldfield to Co-Ordinate.
- IV. Newsletter/Magazine, ideas for content. Autumn Clean, Mayflower article, Cross word, Bingo
- V. Letter to PHILLIPS 66 food parcels/ditch cleaning 'Thank you' letter 11 bags of rubbish. All agreed. Cllr Evans to ask Nth Lincs Council/Phillips for a waste bin at kissing gate. Cllr Coxon stated Weeds blowing seeds in garden's on Top Rd, need cutting back. Orsted or farmer Greetons responsibility? Email Orsted's community liaison officer.

10/11 Agenda items for the next meeting, cancel Sept; Oct 5th 2020. Proposed K. Hesketh seconded Cllr J. Hesketh. Drains and gutters done in Lancaster but not Wellington. Discussion. Road sweepers only do main roads? Cllr Evans to mention this and trees again to Nth Lincs Council.

The public and press will be asked to leave at this point due to the confidential nature of the next agenda item

11/11 Personnel committee. Clerk's review and salary. Agreed without the presence of the clerk. **Resolved**

Meeting ended 19.20